Register Installation Procedure/Checklist

1. Make sure you’re installing on a Windows 10 box. Install on C:
2. Install the following First as prerequisites:
   1. NDP462 – This is the .NET requirement
   2. SSCERuntime – This is the SQL Compact client
3. Install Register.msi as Administrator
4. After installation, you have to replace the Register.cfg file in “*C>Brink>POS>”*
5. Update Register.cfg with correct LocationID and Number (**please note that this edited file was probably sent to you by the PAR Team negating the need for these steps below – you would just need to replace the file**)
   1. *(Start>mycomp>:C>Brink>POS>Register.CFG (edit with notepad)*
   2. *Ensure the “LocationUid” equals the Location Id provided. (See Word doc provided by Par when Access Token was sent)*
   3. *Ensure the “Address” = admin-apiint.brinkpos.net*
   4. *Save and close Register.cfg.*
6. *Log into the Brink Admin Portal*
   1. [*https://admin-apiint.brinkpos.net*](https://admin-apiint.brinkpos.net)
7. *Click on “Tools”, then on “Run End of Day” and ensure the “Current Business Date” field is up to date. If yes, proceed to step 16.*
   1. *If yes, you can run the register.*
   2. *If no, Open Register.exe (As Administrator) and ensure the computer running the Register application has internet access.* 
      1. *The Register application will begin to connect and then restart as it completes the End of Day process. This process will occur as many times are required to catch the system up to date. Once the “Current Business Date” is up to date. You may proceed with testing.*
8. Depending on the API calls you’re making you may need to setup this register first and possibly have it running.
9. Don’t forget you can and should request access to the Brink API portal as the information is better laid out than in the API PDF documents – and you’ll be sure you have the latest API version. Instructions for this are held in your Welcome Letter than contained your access token.
10. If you need to ring in test transactions to test your integration, here are the steps:
    1. Clock in 1234 under Cashier, then logout
    2. Clock in 1111 as Manager
    3. Under Functions select “Manage Drawers”
    4. Select Register 1
    5. Select Make Public
    6. Click OK on default amount
    7. Then logout
    8. Log back in as 1234
    9. Go to Burgers
    10. Ring in a Burger, Regular Fries, Regular Drink
    11. Select Destination
    12. Select Dine In
    13. Hit Pay/Close Order
    14. Hit Exact $ Amount
    15. Click on No Receipt
11. If you need to copy an existing customer’s Brink configuration to your register/lab to better test your integration (most partners do not), the customer must request/authorize this via email to brinkapitokenrequest@partech.com. Please note this will create a second lab location for you.

Here’s a template that would work:

Subject: <<Customer Name>> Settings copy request for <<Integration Partner Name>>

Body:

PAR Team,

I <<First & Last Name>>, as an authorized representative of <<Customer Name>>, authorize <<Integration Partner Name>> to receive a copy of our store settings for a new <<Integration Partner Name>> API lab.

Please use the settings for <Store Name/Identifier>.

Thank you,

<<Customer Name>>

**Terminology**

* Admin Portal – This is above store portal which is accessible through an internet browser. This tool can be used for reporting, to search orders and other various functions. Access to Settings Editor is done through this portal.
* Settings Editor – This is the database configuration portion of the tool.

**Documentation**

The following documentation is available through the Admin Portal under the “Help” section and can help with understanding how to configure Brink and basic user functions through the register. We recommend you download and review.

<http://cdn.brinkpos.net/Documentation.html>

* “Admin Portal Configuration Guide” – **User Guides** section
* “Front of House Cashier Quick Reference Guide” – **Operations Quick Reference Guides section**
* “Front of House Manager Quick Reference Guide” – **Operations Quick Reference Guides section**
* “How to Enter Employees Quick Reference Guide v3.0” – **Settings Editor Quick Reference Guides** section